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| ***Council Present*** | *Melanie Prummer, Chair | Jerry O’Sullivan, Vice Chair | Michelle Hall | Catherine Paul | Juliete Palenshus | Josie Renwah | Cindy Shirtcliff | Stacy Whittington |*  |
| ***Absent*** | *Jennifer (Jenny) Carloni | Paul Coffelt | Michael Lasher | Mary Stevenson | Ashley Taylor | Brenda Tibbetts | Deanna Watson* |
| ***Others*** | *Kat Cooper | Betty Wagner* |

***Call to Order—*** *Melanie Prummer called the meeting to order at 5:37. There was not a quorum at this meeting.*

***Public Comment Period—*** *None.*

***Consent Agenda—*** *Unable to vote on January CAC meeting minutes.*

***Transformation and Quality Strategy Plan –*** *Betty Wagner shared information regarding the new format of the now-merged reports. Kat will send the finalized report to CAC members.*

***Charter Discussion –*** *Members discussed CAC member term limits, as well as CAC Chair term limits. The discussion centered around eliminating term limits altogether, allowing members to continue to apply beyond their initial three terms, or having all CAC members reapply in a meaningful process every two years. The topic was tabled for the next meeting.*

***Scorecards, Applications, Final Report Subcommittee –*** *Kat has a draft of the scorecard, application and MOU based on previous discussions. She will send the drafts to the CAC, and if members decide they need more work, they will convene a work group.*

***Group Process –*** *Melanie asked members to consider how UHA and/or the executive team could ensure there is an open, welcoming environment for CAC meetings. Members also discussed possibly adopting a process framework, such as Robert’s Rules. The topic was tabled for the next meeting.*

***ACEs/Resilience Summit –*** *This is scheduled for April 25th. While the focus is for providers, everyone is welcome.*

***Adjourn ⎯*** *There being no further business, the meeting adjourned at 7:06 PM.*

***Next Meeting ⎯***  *March 8 ⏐ 5:30 to 7:00 PM ⏐ 621 W. Madrone St. Roseburg*