



## Umpqua Health Network Participation Enrollment Process

### Contracting Process and Timeline

	Inquiry received from Provider/Facility
0-2 Business Days	Contract Specialist sends Questionnaire to Provider/Facility
Clock Starts	Provider/Facility returns Questionnaire & supporting documents
1 Week – 2 Months	Questionnaire is reviewed for a decision by UH Leadership
1 Week	Provider/Facility is notified of decision in writing
1-2 Business Days	Approved Questionnaire sent to Credentialing to begin process

### Credentialing Process and Timeline

7-10 business days	Credentialing process initiated
1-2 business days	Credentialing and information packet sent to provider
Clock Starts	Provider/Facility returns completed credentialing packet
Up to 2 months	UHN Credentialing Committee reviews packet and makes determination
1-2 business days	Provider/Facility notified of outcome
4-6 weeks	Provider info uploaded into UHA systems

### Contact Info

#### UHN Contracting & Credentialing Contacts:

- Credentialing Specialist
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- Provider Network
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