



**Community Advisory Council**

November 13, 2025 | 3:45pm | Virtual & 3031 NE Stephens Street, Roseburg  
Minutes

Committee Members (Voting Members)	Title	Present	
		Yes	No
Jerry O’Sullivan	Chairperson	X	
Levi Williams	Vice Chairperson	X	
Lehi Dowell		X	
Sarah Frieler		X	
DeeJay Juarez		X	
Cady Lyon			
Thomas Metzger		X	
Chelsea McLaughlin			
Catherine Paul			
Melanie Prummer		X	
Les Rogers		X	
Trina Simmie		X	
Brenda Tibbetts		X	

Non-Voting Participants/Guests	Title
Kat Cooper	Community Engagement Coordinator & Tribal Liaison
Debi Hollander	Community Engagement Coordinator
Vanessa Moser	Community Engagement Manager
Lidya Gebreselassie	Project Analyst
Danielle Everson	Population Health Program Manager

Non-Voting Participants/Guests	Title
Audrey Egan	Quality Program Manager
Arika Tenbrook	Cow Creek Public Health Registered Nurse
Savannah Jones	Community Member
Jane Maritz	Community Member
Elise Hansen	Community Member

Agenda Item	Discussion	Action	Status
<b>I. Call to Order</b>			
A. Call to Order	Meeting was called to order at 3:45 pm		
B. Review of Minutes	Brenda moved to approve the minutes as presented, DeeJay seconded the motion	Motion approved unanimously.	<input type="checkbox"/> Closed <input type="checkbox"/> F/U Required <input checked="" type="checkbox"/> Approved
<b>II. Follow Up Business</b>			
A. UHA Updates	Brent shared information about UHA’s current performance and forecasts for future endeavors.	The CAC would like Brent to come back regularly with more updates.	<input checked="" type="checkbox"/> Closed <input type="checkbox"/> F/U Required <input type="checkbox"/> Approved



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B. UHA Demographic Report	Kat shared demographic information about all UHA members. Les noted that this information will be helpful to compare with future reports given the changing landscape of health care.		<input checked="" type="checkbox"/> Closed <input type="checkbox"/> F/U Required <input type="checkbox"/> Approved
<b>III. New Business</b>			
A. Cow Creek Public Health	Arika shared information about the scope of the Cow Creek Public Health Department’s work.		<input checked="" type="checkbox"/> Closed <input type="checkbox"/> F/U Required <input type="checkbox"/> Approved
B. Social Determinants of Health	Audrey shared UHA’s current SDOH policies and procedures and solicited feedback. No feedback was noted during the meeting, but the CAC is encouraged to email feedback by next Wednesday.	Kat to send Audrey’s presentation and contact information to CAC	<input type="checkbox"/> Closed <input checked="" type="checkbox"/> F/U Required <input type="checkbox"/> Approved
C. Cultural and Linguistically Appropriate Services	Lidya shared information on UHA’s CLAS work, and solicited feedback. DeeJay noted that it would be beneficial to focus on homeless youth population for translation work, as they may not have an adult to help them advocate. The CAC was encouraged to email any additional feedback to Lidya.	Kat to send Lidya’s presentation and contact information to CAC	<input type="checkbox"/> Closed <input checked="" type="checkbox"/> F/U Required <input type="checkbox"/> Approved
<b>III. Open Forum</b>			
A. Word on the Street	<p>Kat shared information about UHA’s food drive, and the upcoming food drive rally on 11/20.</p> <p>Levi shared that the Ford Family Foundation Board of Directors opted to donate \$1 million to food pantries in Oregon, including \$150,000 to Douglas County pantries.</p> <p>Debi noted that planning has begun for the 2026 Back to School Bash, and anyone interested in helping to plan the event can contact her.</p>		<input checked="" type="checkbox"/> Closed <input type="checkbox"/> F/U Required <input type="checkbox"/> Approved
<b>IV. Adjournment</b>			
	Meeting adjourned at 5:15 pm.		

Respectfully Submitted:

\_\_\_\_\_  
Name, Chairperson

\_\_\_\_\_  
Approval Date



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Recorded by:

\_\_\_\_\_  
Name and title of recorder

**Meeting Action Items:**

Action	Responsible Person	Action Date	Status
1			
2			
3			
4			